

ANNEX 5.4. EUROPEAN CURRICULUM VITAE FORMAT

EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION

Name	DE GRAAF, ARIE
Address	Waterral 8, 1721 DX Broek op Langedijk, The Netherlands
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E-mail	graaf@mkb.nl
Nationality	Dutch
Date of birth	4. AUGUST 1947

WORK EXPERIENCE

- | | |
|--|---------------------------------------|
| • Dates (from – to) | FROM 1993 TO NOWADAYS |
| • Name and address of employer | Environmental Solution BV |
| • Type of business or sector | Environmental auditing and accounting |
| • Occupation or position held | environmental auditor |
| • Main activities and responsibilities | Manager/owner |
| • Dates (from – to) | 1997-1998 |
| • Name and address of employer | Deloitte & Touche |
| • Type of business or sector | Forensic services |
| • Occupation or position held | forensic auditor |
| • Main activities and responsibilities | Writing technical handbook |
| • Dates (from – to) | 1987-2001 |
| • Name and address of employer | Hogeschool Alkmaar |
| • Type of business or sector | University |
| • Occupation or position held | lecturer (business administration) |
| • Main activities and responsibilities | |
| • Dates (from – to) | 1976-1981 |
| • Name and address of employer | Parliament |
| • Type of business or sector | |
| • Occupation or position held | member of parliament |
| • Main activities and responsibilities | |

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

? – 1976
 OHRA
 insurance-company
 manager of a department

EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

[Add separate entries for each relevant course you have completed, starting with the most recent.]

university:

- insurance-education
- lawyer
- biology (preparing Ph D Degree)
- financial auditor
- environmental auditor
- forensic auditor
- leadassessor quality management systems

PERSONAL SKILLS AND COMPETENCES

Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

MOTHER TONGUE

Dutch

OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

English	German
Excellent	excellent
Good	excellent
Good	excellent

SOCIAL SKILLS AND COMPETENCES

Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.

[Describe these competences and indicate where they were acquired.]

Two star scuba diving instructor

ORGANISATIONAL SKILLS AND COMPETENCES

Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.

Activities

- * several grants for scientific research in South America and the USA (preparing Ph D Degree)
- * president working group 'Environmental Auditing' (NOvAA)
- * president working group 'Forensic Auditing' (NOvAA)
- * president working group 'Agricultural environmental accounting' (NOvAA)

- * member advisory committee 'Clean Production' (ministry of Economic Affairs)
- * member Working Group V 'Industry' (European Climate Change Programme) of the European Union: expert tradable emission rights
- * member Environment Committee UEAPME
- * member of the Disciplinary Committee for auditors
- * member of working group 1 of TC 207 of ISO (environmental management standard 14001)
- * alternate member European Energy and Transport forum; Directorate General for Energy and Transport, European Commission + working group 1, 2, 3 and 4

**TECHNICAL SKILLS
AND COMPETENCES**

With computers, specific kinds of equipment, machinery, etc.

[Describe these competences and indicate where they were acquired.]

photographer of nature with a Hasselbladcamera

**ARTISTIC SKILLS
AND COMPETENCES**

Music, writing, design, etc.

[Describe these competences and indicate where they were acquired.]

**OTHER SKILLS
AND COMPETENCES**
Competences not mentioned above.

[Describe these competences and indicate where they were acquired.]

DRIVING LICENCE(S)

Yes

ADDITIONAL INFORMATION

[Include here any other information that may be relevant, for example contact persons, references, etc.]

ANNEXES

[List any attached annexes.]